

**FINANCIAL STATEMENTS
OF
ACCOUNTS
FOR THE YEAR
2012-13
OF
NATIONAL COUNCIL FOR PROMOTION OF URDU LANGUAGE**

MINISTRY OF HUMAN RESOURCE DEVELOPMENT

DEPARTMENT OF HIGHER EDUCATION

GOVERNMENT OF INDIA

FC-33/9, INSTITUTIONAL AREA, JASOLA, NEW DELHI-110 025

Telephone No. 011-29947353, 29947354, 49539000 (20 lines), Fax:- 011-49539099

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NATIONAL COUNCIL FOR PROMOTION OF URDU LANGUAGE

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Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Balance Sheet as at : 31st March, 2013

CAPITAL FUND AND LIABILITIES	Schedule	2012-13	2011-12
Capital Fund	1	102263974.72	100074321.06
Reserves and Surplus	2		
Earmarked / Endowment Funds	3		
Secured Loans and Borrowings	4		
Unsecured Loans and Borrowings	5		
Deferred Credit Liabilities	6		
Current Liabilities and Provisions	7	1278713.00	1129966.00
NCPUL's General Provident Fund	26(ii)	8385568.00	5846786.00
New Pension Scheme 2004	27(ii)	410071.89	324974.09
TOTAL		112338327.61	107376047.15
ASSETS			
Fixed Assets	8	44255959.60	44386422.70
Investments - from Earmarked / Endowment Funds	9		
Investments - Others	10	0.00	1303601.00
Current Assets, Loans, Advances etc.	11	59286728.12	55514263.36
Miscellaneous Expenditure (to the extent not written off or adjusted)			
NCPUL's General Provident Fund	26(ii)	8385568.00	5846786.00
New Pension Scheme - 2004	27(ii)	410071.89	324974.09
TOTAL		112338327.61	107376047.15
Significant Accounting Policies	24		
Contingent Liabilities and Notes on Accounts	25		

sd/-
(Dr.Khwaja Md. Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Income and Expenditure for the year ended : 31st March, 2013

Income	Schedule	2012-13	2011-12
Income from Sales / Services	12		
Grants/ Subsidies	13	398948121.00	333429976.00
Fees / Subscriptions	14	35470374.50	34305924.00
Income from Investments (Income on Invest. from earmarked Funds transferred to Funds)	15		
Income from Royalty, Publication etc.	16	4980360.00	7233567.49
Interest Earned	17	782329.30	467447.33
Other Income	18	1749583.00	5469689.00
Increase/(decrease) in stock of Finished goods and works-in-progress	19	2390673.30	
TOTAL (A)		439540094.50	380906603.82
Expenditure			
Establishment Expenses	20	25774369.74	21055818.63
Other Administrative Expenses etc.	21	18464029.00	24326515.00
Expenditure on Grants, Subsidies/ Projects etc.	22	392981579.00	324696490.00
Interest	23		
Depreciation (Net Total at the year-end-corresponding to Schedule 8)		1182342.10	1341125.55
TOTAL (B)		438402319.84	371419949.18
Balance being excess of income over Expenditure (A-B)		1137774.66	9486654.64
Transfer to Special Reserve			
Transfer to / from General Reserve			
Balance being Surplus/Deficit Carried to Capital Fund		1137774.66	9486654.64
Significant Accounting policies	24		
Contingent Liabilities and Notes on Accounts	25		

sd/-
(Dr.Khwaja Md. Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Balance Sheet as at : 31st March, 2013

(Amount - Rs.)

<u>Schedule 1 — Capital Fund</u>	2012-13		2011-12	
	Balance as at the beginning of the year		100074321.06	
Add : Contributions towards Capital Fund (Schedule - A)				
Capital Expenditure	1051879.00		1570024.00	
Stock Added	0.00		58939.37	
Raw Material	0.00		1651057.33	
Balance of Net Income / Expenditure	<u>1137774.66</u>	2189653.66	<u>9486654.64</u>	12766675.34
transferred from the Income and Expenditure Account				
<u>Balance as at the Year - End</u>		102263974.72		100074321.06

sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

P

Name of Entity : **National Council for Promotion of Urdu Language**
Schedules forming part of Balance Sheet as at : 31st March, 2013

Schedule 'A'

(Amount - Rs.)

A. Fixed Assets		
(1) Building (work in progress)		16005.00
(2) Library Books		7192.00
(3) Computer & Peripherals		739897.00
(4) Furniture & Fixtures		64916.00
(a) Furniture		0.00
(b) Desert Coolers		0.00
(c) Water Cooler		0.00
(d) Heat Convector		0.00
(e) Water Purifier/Aqua Guard		0.00
(5) Office Equipment		223869.00
(6) Electric Installations		0.00
(7) Vehicles		0.00
(8) Computer Software/ Hardware under CAM-DTP Scheme for the year 2008-09		0.00
(9) Mobile		0.00
Total A		1051879.00
B Current Assets		
Council's Publications		
(a) Finished products	1366585.00	
Less disposed off	<u>3757258.30</u>	-2390673.30
(b) Raw Material		0.00
Total B		-2390673.30
Total A & B		-1338794.30

sd/-

(Dr. Khwaja Mohd Ekramuddin)

Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Balance Sheet as at : 31st March, 2013

(Amount - Rs.)

	2012-13	2011-12
Schedule 7 — Current Liabilities and Provisions		
A. Current Liabilities		
1. Acceptances		
2. Sundry Creditors :	0.00	0.00
a) For Goods		
b) Others	1278713.00	1129966.00
3. Advances Received		
4. Interest accrued but not due on :		
a) Secured Loans / borrowings		
b) Unsecured Loans/ borrowings		
5. Statutory Liabilities :		
a) Overdue		
b) Others		
6. Other current Liabilities		
Total (A)	1278713.00	1129966.00
B. Provisions		
1. For Taxation		
2. Gratuity		
3. Superannuation / Pension		
4. Accumulated Leave Encashment		
5. Trade Warranties/ Claims		
6. Others (Specify)		
Total (B)	0.00	0.00
Total (A+B)	1278713.00	1129966.00

Note : The entity gets hundred percent grants-in-aid from the Govt. of India which is for the objectives of the Council and no additional grant for provisions would be available. Hence provision cannot be made.

sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Balance Sheet as at : 31st March, 2013

(Amount - Rs.)

SCHEDULE 8 - FIXED ASSETS										
Description	Gross Block			Cost/ valuation at 31st March 2013	Depreciation			Net Block		
	Cost/ valuation as at 1st April 2012	Additions during the year	Deductions during the year-end		As at 1st April 2012	On Additions during the year	On Deduction during the year	Total up to 31st March 2013	As at the 31st March 2013	As at the 31st March 2012
A. Fixed Assets :										
1. Land :										
a) Freehold				
b) Leasehold	947517.00		0.00	947517.00					947517.00	947517.00
2. Buildings :			0.00	0.00					0.00	
a) On Freehold Land				0.00					0.00
b) On Leasehold Land	0.00			0.00					0.00
c) Ownership Flats/ Premises	0.00			0.00					0.00
d) Superstructures on Land not belonging to the entity	0.00 0.00			0.00 0.00					0.00 0.00
3. Plant machinery & Equipment	0.00			0.00					0.00
4. Vehicles	1958356.00	0.00	0.00	1958356.00	795611.58	174411.66	0.00	970023.24	988332.76	1162744.42
5. Furniture, Fixtures	1695785.00	64916.00	0.00	1760701.00	756091.20	100460.98	0.00	856552.18	904148.82	939693.80
6. Office Equipment	766511.00	223869.00	0.00	990380.00	548143.84	66335.42	0.00	614479.26	375900.74	218367.16
7. Computer/ Peripherals	3308858.00	739897.00	0.00	4048755.00	2883250.73	699302.56	0.00	3582553.29	466201.71	425607.27
8. Electric Installations	159780.00	0.00	0.00	159780.00	159780.00	0.00	0.00	159780.00	0.00	0.00
9. Library Books	1518439.25	7192.00	0.00	1525631.25	0.00	0.00	0.00	0.00	1525631.25	1518439.25
10. Tubewells & W. Supply	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11. Mobile	28900.00	0.00	0.00	28900.00	28900.00	0.00	0.00	28900.00	0.00	0.00
12. Comp. HW/SW under CAMDTP	76890502.00	0.00	0.00	76890502.00	76654116.20	141831.48	0.00	76795947.68	94554.32	236385.80
13. Comp. HW/SW under NORAD	6250000.00	0.00	0.00	6250000.00	6250000.00	0.00	0.00	6250000.00	0.00	0.00
Total of Current Year	93524648.25	1035874.00	0.00	94560522.25	88075893.55	1182342.10	0.00	89258235.65	5302286.60	5448754.70
Previous Year	92614414.25	1455845.00	545611.00	93524648.00	87280379.00	1341125.55	545611.00	88075893.55	0.00	0.00
B. Capital Work-in-Progress	38937668.00	16005.00	0.00	0.00	0.00	0.00	0.00	0.00	38953673.00	38937668.00
Total									44255959.60	44386422.70

(Note to be given as to cost of assets on hire purchase basis (included above).)

sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Balance Sheet as at : 31st March, 2013

(Amount - Rs.)

Schedule 10 - Investment - Others	2012-13	2011-12
1. In Government Securities		
2. Other approved Securities		
3. Shares		
4. Debentures and Bonds		
5. Subsidiaries and Joint Ventures		
6. Others (to be specified) - F.Ds in Scheduled Bank	0.00	1303601.00
Total	0.00	1303601.00

sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules Forming Part of Balance Sheet as at : 31st March, 2013

(Amount - Rs.)

Schedule 11 - Current Assets, Loans, Advances etc.	2012-13		2011-12	
A. Current Assets :				
1. Inventories				
a) Stores and Spares				
b) Loose Tools				
c) Stock-in-trade	Opning Balance	27412223.27		
	Addition	2434769.04		
	Disposed of	3757258.30	27412223.27	
		26089734.01		
	Raw Material	1842031.38		
	Consumed	1068184.04	<u>1842031.38</u>	29254254.65
		<u>773847.34</u>	26863581.35	
2. Sundry Debtors :				
a) Debts Outstanding for a period exceeding six months		14145928.75	11256895.75	
b) Others		<u>0.00</u>	<u>0.00</u>	11256895.75
3. Cash Balances in hand (including cheques/drafts and imprest)		14653.46	14653.46	14653.46
4. Bank Balances :				
a) With scheduled banks :				
- On Current Accounts				
- On Deposit Accounts (includes margin money)				
- On Savings Accounts (Main Account)		18144647.56	18144647.56	9942880.21
b) With non-scheduled banks :				
- On Current Accounts				
- On Deposit Accounts				
- On Savings Accounts				
5. Post Office-Savings Accounts				
Total (A)		59168811.12		50468684.07

contd. On next page

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules Forming Part of Balance Sheet as at : 31st March, 2013

(Amount - Rs.)

Schedule 11 - Current Assets, Loans, Advances etc. (contd.)	2012-13		2011-12	
B. Loans, Advances and other assets				
1. <u>Loans</u>				
a) Staff	102382.00		36937.00	
b) Other Entities engaged in activities/ objectives similar to that of the entity.	0.00		0.00	
c) Other (Specify)	0.00	102382.00	0.00	36937.00
2. <u>Advances and other amounts recoverable in cash or in kind or for value to be received :</u>				
a) On capital account	0.00		0.00	
b) Prepayments	0.00		0.00	
c) Others	15535.00	15535.00	4076925.00	4076925.00
3. <u>Income Accrued :</u>				
a) On investments from Earmarked/ Endowment Funds				
b) On investment - Others - P & R	0.00		0.00	
c) On loans and advances - Staff	0.00		0.00	
d) Others	0.00	0.00	931717.29	931717.29
(includes income due unrealised Rs.)				
4. <u>Claims Receivable</u>		0.00		0.00
Total (B)		117917.00		5045579.29
Total (A+B)		59286728.12		55514263.36

sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Income & Expenditure for the Period: 2012-13

(Amount - Rs.)

Schedule 13 - Grants/ Subsidies	2012-13	2011-12
(Irrevocable Grants & Subsidies Received)		
1. Central Government — Revenue Portion	398948121.00	333429976.00
2. Government Agencies	0.00	0.00
3. Institutions/ Welfare Bodies	0.00	0.00
4. International Organisations	0.00	0.00
5. Others (Specify)	0.00	0.00
Total	398948121.00	333429976.00

sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipt & Payment and Income & Expenditure for the Period: 2012-13

Schedule 14 - Fees/ Subscriptions	2012-13		2011-12	
	Receipts & Payment	Income & Expenditure		Income & Expenditure
1. Entrance Fees				
2. Annual Fees/ Subscriptions (Periodicals)	3297534.50		2788297.00	
3. Seminar/ Program Fees			0.00	
4. Consultancy Fees		3297534.50	0.00	0.00
5. Others (Specify)/ Fees			0.00	
Urdu Correspondence Course Fees.	14564010.00		16649100.00	
Diploma/certificate in Functional Arabic Fees.	8637900.00		6360130.00	
Accreditation Fees.	0.00		0.00	
Examination Fees. (NCPUL`S Centres)	4693240.00		3455400.00	
Examination Fees. (Accreditation Centres)	1477930.00		1601700.00	
Prospectus & Admn Form Fee (Main)	154434.00		117818.00	
Prospectus & Admn Form Fee (Acc)	48306.00		56590.00	
Duplicate Certificate Fee (Main Centre)	2900.00		11925.00	
Duplicate Certificate Fee (Acc. Centre)	0.00		200.00	
Cost of Courseware	0.00		0.00	
Advertisement Charges (Main Centres)	0.00		0.00	
Advertisement Charges (Acc. Centres)	0.00		0.00	
Corpus Fund - Partial Refund of Fees	0.00		0.00	
Miscellaneous Fees	0.00	30408720.00	0.00	
Inspection Fees	830000.00		200000.00	
SUB-TOTAL	33706254.50	33706254.50	31241160.00	31241160.00
Add Due: CAM-DTP-2012-13	4000030.00		3820220.00	
SUB-TOTAL	4000030.00	37706284.50	35061380.00	35061380.00
Less Recovery: 2005-2006 - Arabic	2100.00			
Less Recovery: 2006-2007 - CAM-DTP	1000.00		57270.00	
Less Recovery: 2007-2008 - CAM-DTP	0		10000.00	
Less Recovery: 2008-2009 - CAM-DTP	42790.00		37820.00	
Less Recovery: 2009-2010 - CAM-DTP	284270.00		62040.00	
Less Recovery: 2010-2011 - CAM-DTP	818790.00		588326.00	
Less Recovery: 2011-2012 - CAM-DTP	1086960.00		0.00	
SUB-TOTAL		2235910.00	755456.00	755456.00
Total		35470374.50		34305924.00

sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipt & Payment and Income & Expenditure for the Period: 2012-13

(Amount - Rs.)

Schedule 16 - Income from Royalty, Publication etc.	2012-13		2011-12	
1. Income from Royalty	0.00	0.00	0.00	0.00
2. Income from Publications	3676762.00	0.00	6940667.49	0.00
Add due	0.00	1385987.00	0.00	580785.00
Less recovered	0.00	242572.00	0.00	287885.00
3. Others (specify) cost of printing etc not payable		160183.00		
Total	3676762.00	4980360.00	6940667.49	7233567.49

sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules Forming Part of Receipt & Payment and Income & Expenditure for the Period: 2012-13

(Amount - Rs.)

Schedule 17 - Interest Earned	2012-13		2011-12	
1. On Term Deposits :				
a) With scheduled banks		15458.27		128762.84
Add due		0.00		0.00
Less: Received for last years		0.00		0.00
b) With non-scheduled banks				
c) With institutions				
d) others				
2. On Saving Accounts :				
a) With scheduled banks	766871.03	766871.03	338684.49	338684.49
b) With non-scheduled banks				
c) Post Office Savings Accounts				
d) others				
3. On Loans :				
a) Employees / Staff	0.00		0.00	
Add: Last Year Amount wrongly credited in MCA - settled				
b) Others	0.00		0.00	
4. Interest on Debtors and Other Receivables				
Total	766871.03	782329.30	338684.49	467447.33

Note : Tax deducted at source to be indicated.

sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipt & Payment and Income & Expenditure for the Period: 2012-13

(Amount - Rs.)

Schedule 18 - Other Income	2012-13		2011-12	
1. Profit on Sale/ disposal of Assets :				
a) Owned assets				
b) Assets acquired out of grants, or received free of cost				
2. Export Incentives realized				
3. Miscellaneous Services (Accreditation)				
4. Miscellaneous Income - Main	73600.00		5035186.00	
- RTI	1636.00		10.00	
- Rent Book Fair	220000.00		434493.00	
- MOMA (CABA-MDTP)	1451380.00		0.00	
- Excess Recovery of Advance	7233.00			
- Excess Recovery Refundable (-)		4266.00		
Total	1753849.00	1749583.00	5469689.00	5469689.00

sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipt & Payment and Income & Expenditure for the Period: 2012-13

(Amount - Rs.)

Schedule 19 - Increase/(Decrease) in Stock of Finished Goods & Work in Progress	2012-13		2011-12	
a. Closing Stock				
Finished Goods	26089734.01			
Work-in-Progress	773847.34	26863581.35		
b. Less: Opening Stock				
Finished Goods	27412223.27			
Work-in-Progress	1842031.38	29254254.65		
Total	-2390673.30	-2390673.30		

sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipts & Payments and Income & Expenditure for the Period: 2012-13

(Amount - Rs.)

Schedule 20 – Establishment Expenses	2012-13		2011-12	
	Receipts & Payments A/c	Income & Expenditure A/c	Receipts & Payments A/c	Income & Expenditure A/c
(a) Salaries and Wages	22490782.00	22490782.00	18241204.00	18241204.00
(b) Allowances and Bonus	384808.00	384808.00	540502.00	540502.00
(c) Interest to Provident Fund	352086.74	352086.74	239375.63	239375.63
(d) Staff Welfare Expenses	584369.00	584369.00	424167.00	424167.00
(e) Expenses on Employees' Retirement and Terminal benefits	831425.00	831425.00	782718.00	782718.00
(f) Leave salary and pension contribution (Deputationist)	0.00	0.00	0.00	0.00
(g) Employer's Contribution under New Pension Scheme	698364.00	698364.00	394575.00	394575.00
(h) Interest on New Pension Scheme	0.00	0.00	0.00	0.00
(i) Children Education Allowance	432535.00	432535.00	433277.00	433277.00
Total	25774369.74	25774369.74	21055818.63	21055818.63

sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Income & Expenditure / Receipts & Payments for the Period: 2012-13

(Amount - Rs.)

Schedule 21 – Other Administrative Expenses	2012-13		2011-12	
	Receipts & Payments A/c	Income & Expenditure A/c	Receipts & Payments A/c	Income & Expenditure A/c
(a) Purchases	0.00	0.00	0.00	0.00
(b) Labour & Processing Expenses	36000.00	36000.00	36000.00	36000.00
(c) Cartage & Carriage Inwards	0.00	0.00	0.00	0.00
(d) Electricity & Power	1354733.00	1354733.00	1156052.00	1156052.00
(e) Water charges	0.00	0.00	0.00	0.00
(f) Repairs & Maintenance, Furniture & Office Equipment	990751.00	990751.00	1254626.00	1254626.00
(g) Insurance on land and building	305942.00	305942.00	511923.00	511923.00
(h) Rent, Rates and Taxes	1135740.00	1135740.00	1054420.00	1054420.00
(i) Vehicles Repairs & Maintenance	299818.00	299818.00	195729.00	195729.00
(j) Postage, Telephone & Communication charges	1104786.00	1104786.00	724830.00	724830.00
(k) Printing and Stationery	1546511.00	1546511.00	1096285.00	1096285.00
(l) Travelling & conveyance Expenses	1219286.00	1219286.00	891244.00	891244.00
(m) Expenses on Seminars/Workshops	0.00	0.00	0.00	0.00
(n) Subscription Expenses/newspaper	69844.00	69844.00	70957.00	70957.00
(o) Expenses on fees	0.00	0.00	0.00	0.00
(p) Auditors Remuneration	23965.00	23965.00	30810.00	30810.00
(q) Hospitality Expenses	52349.00	52349.00	26175.00	26175.00
(r) Professional charges (legal)	152000.00	152000.00	287800.00	287800.00
(s) Irrecoverable balances written off	0.00	0.00	0.00	0.00
(t) Cost of books distributed free	0.00	0.00	0.00	0.00
(u) Packing charges and transportation of books	178424.00	178424.00	221271.00	221271.00

contd....

(v) Distribution Expenses	0.00	0.00	0.00	0.00
(w) Advertisement & Publicity	6695040.00	6695040.00	8600807.00	8600807.00
(x) Misc. Expenses	939912.00	939912.00	5730384.00	5730384.00
(y) Panel meetings & academic activities	709543.00	709543.00	1095672.00	1095672.00
(z) (i) Renovation & Repairs	0.00	0.00	0.00	0.00
(ii) (a) Bank Charges	713.00	713.00	193.00	193.00
(b) House keeping	1648672.00	1648672.00	1341337.00	1341337.00
Total	18464029.00	18464029.00	24326515.00	24326515.00

sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipts & Payments and Income & Expenditure for the Period: 2012-13

(Amount - Rs.)

Schedule 22 – Expenditure on Grants, subsidies & projects etc.	2012-13		2011-12	
	Receipts & Payments A/c	Income & Expenditure A/c	Receipts & Payments A/c	Income & Expenditure A/c
(a) I. Grants given to Institutions/Organisations				
I. Grant-in-Aid (Urdu)				
(1) Calligraphy & Graphic Design	6656559.00	6656559.00	5424300.00	5424300.00
(2) Teaching of Urdu	0.00	0.00	0.00	0.00
(3) Support to Organisations for selected Urdu Promotion Activities	7399049.00	7399049.00	4145495.00	4145495.00
(4) Estt. of Type and Shorthand lab.	0.00	0.00	0.00	0.00
(5) Bulk Purchase	5659846.00	5659846.00	3586285.00	3586285.00
(6) Publication of Manuscripts	3721928.00	3721928.00	1724636.00	1724636.00
(7) Urdu Press Promotion/UNI	3039544.00	3039544.00	2731574.00	2731574.00
Total	26476926.00	26476926.00	17612290.00	17612290.00
(a) II. Grants-in-Aid (Arabic & Persian)				
1. Teaching of Arabic/Persian	0.00	0.00	0.00	
2. Support to Organisations for select A/P Promotion Activities	515549.00	515549.00	30000.00	30000.00
3. Bulk Purchase	210095.00	210095.00	122498.00	122498.00
4. Publication of Manuscripts	760157.00	760157.00	140115.00	140115.00
Total	1485801.00	1485801.00	292613.00	292613.00
Total of (a) I + (a) II	27962727.00	27962727.00	17904903.00	17904903.00

sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipts & Payments and Income & Expenditure for the period: 2012-13

(Amount - Rs.)

Schedule 22 – Expenditure on Grants, Subsidies & (b) Payments made against fund for various projects	2012-13			2011-12		
	Receipts & Payments A/c	Income & Expenditure A/c		Receipts & Payments A/c	Income & Expenditure A/c	
A. Urdu Promotion Activities						
(i) Establishment of Computerised Calligraphy Trng.	156232753.00	156232753.00		135151986.00	135151986.00	
Add due		0.00			0.00	
Less		0.00			0.00	
Add Other Charges		18367.00	156251120.00		0.00	135151986.00
(ii) Accreditation services	0.00	0.00		2178.00	2178.00	
Add due		0.00				
Less		0.00	0.00			2178.00
B. Publication						
(i) Publication of Books	1366585.00	1366585.00		9202808.00	9202808.00	
Other Charges	82430.00	82430.00		635955.00	635955.00	
Support for Publication	2265356.00	2265356.00	3714371.00	4389162.00	4389162.00	14227925.00
(iii) Publication of Periodicals	15054776.00	15054776.00		12923368.00	12923368.00	
Add due						
Less			15054776.00			12923368.00
C. Book Promotion/Exhibition	7295359.00	7295359.00		8431856.00	8431856.00	
Add Other Charges			7295359.00			8431856.00
D. Academic Projects/Collaboration	6492579.00	6492579.00		3673083.00	3673083.00	
(1) Short Term Course for Working Urdu Journalism	610679.00	610679.00		3870.00	3870.00	
(2) Production & Telecast of Urdu Duniya on T.V.	8363086.00	8363086.00	15466344.00	3436643.00	3436643.00	7113596.00
E. Distance Education						
(1) Correspondence Course	91791318.00	91791318.00		67832521.00	67832521.00	
(2) Diploma in Functional Arabic	50161773.00	50161773.00		38738986.00	38738986.00	
(3) Certificate in Functional Arabic	24493567.00	24493567.00		21100181.00	21100181.00	
(4) Seminar/Conference/Symposia	701373.00	701373.00		1268990.00	1268990.00	
(5) Vocational Course	88851.00	88851.00				
			167236882.00			128940678.00
Total of (b)	365000485.00		365018852.00	306791587.00		306791587.00

sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipts & Payments for the period 2012-13

SCHEDULE B

(Amount - Rs.)

Other Payments (Loans & Advances)	2012-13		2011-12	
	Receipts	Payments	Receipts	Payments
Temporary advance to Staff & Others for Workshop, Seminar, Meetings, Book Fairs, Exhibition, Conference, etc.	12005874.00	7944484.00	9355192.00	12972465.00
House building advance	0.00	0.00	0.00	0.00
Conveyance advance	19430.00	24000.00	27550.00	30000.00
Festival advance	49875.00	56250.00	43950.00	45000.00
Computer Advance	5500.00	60000.00	0.00	0.00
Total	12080679.00	8084734.00	9426692.00	13047465.00

sd/-

(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipts & Payments for the period 2012-13

SCHEDULE C

(Amount - Rs.)

Other Payments (Debt, Deposit & Remittances)	2012-13		2011-12	
	Receipts	Payments	Receipts	Payments
1. GPF				
(a) Subscription	2239900.00	2239900.00	2124200.00	2124200.00
(b) Advance	65600.00	65600.00	68000.00	68000.00
2. Income Tax				
(a) Salaries	529090.00	550090.00	511765.00	490765.00
(b) Others	2587642.00	2587978.00	3432833.00	3430735.00
3. CGEIS (Deputationist)	660.00	660.00	720.00	720.00
4. NCPUL GIS	153425.00	153290.00	84149.00	84149.00
5. License fee	0.00	0.00	0.00	0.00
6. Remittance from SRB Hyd. to Hq.	0.00	0.00	0.00	0.00
7. Remittance to SRB Hyd. from Hq.	0.00	0.00	0.00	0.00
8. Other recoveries (Court's Attachment)	24000.00	24000.00	24000.00	24000.00
9. Interest on MCA	0.00	0.00	0.00	0.00
10. Earnest money/Security Deposit.	440000.00	114000.00	134000.00	179000.00
11. Payments to creditors for cancelled cheque	0.00	0.00	0.00	0.00
12. Dearness Relief Fund	0.00	0.00	0.00	0.00
13. Creditors for cancelled cheques	0.00	0.00	0.00	0.00
14. Employees' Contribution under New Pension Scheme	698364.00	698364.00	416574.00	422621.00
15. Water Charges (Deputationist)	0.00	0.00	0.00	0.00
16. LIC (Deputationist)	0.00	0.00	0.00	0.00
17. Masjid Fund	0.00	0.00	0.00	0.00
18. Computer Advance (Deputationist)	0.00	0.00	0.00	0.00
19. Electricity Charges (Deputationists)	0.00	0.00	0.00	0.00
20. Motor Car Advance (Deputationists)	0.00	0.00	0.00	0.00
21. House Building Advance (Deputationists)	0.00	0.00	0.00	0.00
22. Welfare Fund (Deputationists)	0.00	0.00	0.00	0.00
23. GPF Subscriptions (Deputationists)	116000.00	116000.00	120000.00	120000.00
24. GPF Advance (Deputationists)	0.00	0.00	0.00	0.00
25. HCC & CSLU (Deputationists)	0.00	0.00	0.00	0.00
26. C.G.H.S Deputationists	0.00	0.00	0.00	0.00
Total	6854681.00	6549882.00	6916241.00	6944190.00

sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipts & Payments for the period 2012-13

SCHEDULE D

(Amount - Rs.)

	2012-13		2011-12	
	Receipts	Payments	Receipts	Payments
Investments and deposits made				
a) Out of Earmarked/ Endowment Funds	0.00	0.00	0.00	0.00
b) Out of own funds (Investments others)	2250776.56	0.00	0.00	0.00
Total	2250776.56	0.00	0.00	0.00

sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
Name of the Entity: NATIONAL COUNCIL FOR PROMOTION OF URDU LANGUAGE
SCHEDULES FORMING PART OF THE ACCOUNTS FOR THE PERIOD ENDED 31st March, 2013

SCHEDULE 24 -SIGNIFICANT ACCOUNTING POLICIES

Accounting Convention

The financial statements have been prepared on the basis of cost convention and on the accrual method of accounting except the accounts on General Provident Fund of the NCPUL (analogous to GPF of the Govt. of India), where interest received during the year on investment has been allocated as interest to the GPF of the employees, are being accounted for on actual cash basis. These accounts form part of the Main Accounts of the Council. Consolidated grant-in-aid under Plan Head is disbursed by the Government of India, Ministry of Human Resource Development to the Council irrespective of the Capital or Revenue Heads. Expenditure on purchase of assets had been shown as Capital while the rest under Revenue Head for the convenience in Accounting.

1. Inventory Valuation

- 1.1 Stores and spares are valued at cost.
- 1.2 Raw Materials, Semi-finished goods and finished goods are valued at cost.

2. Fixed Assets

- 2.1 Fixed assets are stated at cost of acquisition and incidental and direct expenses.

3. Depreciation

- 3.1 Depreciation has been provided on written down value as per rates specified in the Income Tax Rules, 1962.
- 3.2 In respect of additions to/ deductions from fixed assets during the period, depreciation has been considered as per the provisions of Income Tax Act 1961.

4. Accounting for Sales

Sales are net of sales returns, rebate and trade discounts.

5. Govt. Grants/Subsidies

The Council being fully funded by the Govt. of India, Govt. grants are accounted on realization.

6. Lease

Lease rental are expensed with reference to lease terms for land.

7. No provisions of any type as per **Schedule-7- 'B' Provisions** have been provided for as the Govt. of India pays Grants -in-Aid to Council to meet for objectives of the Council and not to spend on provisions. In event of such payment becoming due, grant -in -aid for full amount is provided in the budget of the year concerned for payment as Council is fully funded by Govt. of India. Other known liabilities have, however, been provided for in the Balance Sheet.

Sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
Name of the Entity: NATIONAL COUNCIL FOR PROMOTION OF URDU LANGUAGE
SCHEDULES FORMING PART OF THE ACCOUNTS FOR THE PERIOD ENDED 31st March, 2013

SCHEDULE - 25 - CONTIGENT LIABILITIES AND NOTES ON ACCOUNT

A. Contingent Liabilities

B. Notes on Accounts

1. Current Assets, Loans & Advances

In the opinion of the Council, Current Assets, Loans and Advances have a value on realization in the ordinary course of business, equal at least to the aggregate amount shown in the Balance Sheet.

2. Taxation

In view of there being no taxable Income under the Income Tax Act. 1961, no provision for Income Tax has been considered necessary.

3. Corresponding figures for the previous year have been regrouped / re-arranged where necessary.

4. Schedule 1 to 25 (except those not relevant to NCPUL) are annexed to and form integral part of Balance Sheet as at 31st March, 2013 and the Income & Expenditure Account for the year ended on that date.

Sd/-

(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Receipts & Payments for the period 2012-13

(Amount - Rs.)

RECEIPTS	2012-13	2011-12	PAYMENTS	2012-13	2011-12
1. Opening Balances			1. Expenses		
a) Cash in hand	14653.46	14750.46	a) Establishment Expenses (corresponding to Schedule 20)	25774369.74	21055818.63
b) Bank Balances			b) Administrative Expenses (corresponding to Schedule 21)	18464029.00	24326515.00
i) In current accounts					
ii) In deposit accounts					
iii) Savings accounts	9942880.21	6250151.86			
II. Grants Received			II. Payments made against funds for various projects		
a) From Government of India (Plan)	0.00	0.00	a) Grants given to institutions/ organisations (Schedule 22)	27962727.00	17904903.00
i) Capital Exp.	1051879.00	1570024	b) Payments made against funds for various projects (Schedule 22)	365000485.00	306791587.00
ii) Revenue Exp.	398948121.00	333429976			
III. Income of Investment From			III. Investments and deposits made		
a) Earmarked / Endow. Funds	0.00	0.00	a) Out of Earmarked/ Endowment funds		
b) Loans, Advances etc.	0.00	0.00	b) Out of own funds (investments - others) (Sch-D)	0.00	0.00
IV. Interest Received (Schedule-17)			IV. I) Expenditure on Fixed Assets & Capital Work-in-Progress		
a) On Bank deposits	766871.03	338684.49	a) Purchase of Fixed Assets (Schedule-8)	1035874.00	1455845.00
b) Loans, Advances etc.	0	0	b) Expenditure on Capital Work-in-progress -do-	16005.00	114179.00
c) Other receivables					
V. Other Income			V. Refund of surplus money/ Loans		
a) Fees/ Subscription (Schedule - 14)	33706254.50	31241160.00	a) To the Government of India	0.00	0.00
b) Income from Publication (Sch. 16)	3676762.00	6940667.49	b) To the State Government	0.00	0.00
c) Other Income (Sch.18) Main	1753849.00	5469689	c) To other providers of funds	0.00	0.00
d) Out of own funds Investment other	2250776.56				

contd.....

VI. Amount Borrowed			VI. Finance Charges (Interest)		
VII. Any other receipt			VII. Other Payments		
i) Loans & Advances (Schedule - B)	12080679.00	9426692	i) Loans & Advances (Schedule - B)	8084734.00	13047465.00
ii) Debt., Deposit & Remittances (Sch. - C)	6854681.00	6916241	ii) Debt, Deposit & Remittances (Schedule - C)	6549882.00	6944190.00
			VIII. Closing Balances		
			a) Cash in hand	14653.46	14653.46
			b) Bank Balances		
			i) In current accounts		
			ii) In deposit accounts		
			iii) Savings accounts	18144647.56	9942880.21
Total	471047406.76	401598036.30	Total	471047406.76	401598036.30

sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

National Council for Promotion of Urdu Language
General Provident Fund - Receipts and Payments Account for the year 2012-13

RECEIPTS	Rs.	PAYMENTS	Rs.
Schedule 26(i)			
I. Opening Balance as on 1st April, 2012 (GPF SB A/c. No. 90092010046795)	5846786.00	I. General Provident Fund	
		a) Final withdrawals	0.00
		b) Advance	107000.00
		c) Final Part Withdrawals	<u>607669.00</u>
II. General Provident Fund			714669.00
a) Subscriptions	2239900.00	II. Investment	
b) Recovery of Advance	65600.00		0.00
c) Excess Recovery	0.00	III. Refund of Excess Recovery	0.00
III. Investments of FDR	0.00	IV. Bank Charges	0.00
IV. Interest		V. Closing Balance as on 31st March, 2012 (GPF SB A/c. No. 90092010046795)	
a) (GPF SB A/c. No. 90092010046795)	267829.49		8385568.00
b) Interest on Investment	328034.77		
c) Interest from NCPUL	<u>352086.74</u>		
	947951.00		
Total	9100237.00	Total	9100237.00

sd/-
(Dr.Khwaja Md. Ekramuddin)
Director

National Council for Promotion of Urdu Language
Assets and Liabilities Accounts of General Provident Fund for the Period ending 31st March, 2013

LIABILITIES	Rs.	ASSETS	Rs.
Schedule 26(ii)			
G.P.F. Subscriptions		Investment	
Opening Balance	4994649.00	a) Deposit in Public Sector Bank	3800000.00
		Add during the year	
		Less FDR Encashed	<u>0.00</u>
Recd. During the year	2305500.00		3800000.00
Less - Paid during the year	714669.00		
Less - Bank Charges	<u>0.00</u>	b) Central Govt. Securities	<u>600000.00</u>
	6585480.00		4400000.00
Interest		Closing Balance	
Opening Balance	5252137.00	Cash at Banks	
Recd. During the year	<u>947951.00</u>	(GPF SB A/c. No. 90092010046795)	8385568.00
	6200088.00		
Total	12785568.00	Total	12785568.00

sd/-
(Dr.Khwaja Md. Ekramuddin)
Director

National Council for Promotion of Urdu Language
New Pension Scheme - Receipts and Payments Account for the year 2012-13

RECEIPTS		Rs.	PAYMENTS		Rs.
Schedule 27 (i)					
I. Opening Balance as on April 1, 2012 (NPS SB A/c. No. 90092010177616)		324974.09	Bank of India-Trust Account A/c No. 012210110002381	232572.00	
II. New Pension Scheme			Refund Employees contribution	0.00	232572.00
a) Employees' Contribution	148906.00				0.00
b) Employer's Contribution	148906.00	297812.00			
III. Interest			II. Closing Balance as on 31st March, 2013 (NPS SB A/c. No. 90092010177616)		410071.89
a) (NPS SB A/c. No. 90092010177616)	19857.80	19857.80			
b) Interest on Investment	0.00	0.00			
c) Interest from NCPUL	0.00	0.00			
TOTAL		642643.89	TOTAL		642643.89

sd/-
(Dr. Khwaja Md. Ekramuddin)
Director

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National Council for Promotion of Urdu Language
New Pension Scheme - Balance Sheet for the period ending 31.03.2013

LIABILITIES		Rs.	ASSETS		Rs.
Schedule 27(ii)					
N.P.S. Scheme					
Opening Balance	324974.09				
Add. During the year	317669.80				
Less: Liquidated	232572.00	410071.89			
			Closing Balance		
			Cash at Banks (NPS SB A/c. No. 90092010177616)		410071.89
TOTAL		410071.89	TOTAL		410071.89

sd/-
(Dr. Khwaja Md. Ekramuddin)
Director

31

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language

(National Monitoring Committee for Minorities Education)
(Ministry of Minority Affairs)

Receipts & Payments Account for the period 2012-13

RECEIPTS		2012-13		PAYMENTS		2012-13	
Opening Balance		2800617.00		Honorarium	796203.00		
				Other Contingencies	1877777.00		
Grant from Ministry		2200000.00	5000617.00	Advances	18000.00		
				Refund of Loan to NCPUL	2000000.00		4691980.00
Income Tax			5183.00	Income Tax			5183.00
				Closing Balance	308637.00		308637.00
Total		Rs. 5005800.00				Rs. 5005800.00	

sd/-
(Dr. Khawaja Md Ekramuddin)
 Director, NCPUL

Form of Financial Unaudited Statements (Non-Profit Organisations)

Name of Entity : National Council for Promotion of Urdu Language

Free Coaching to Minority Communities Aided by Ministry of Minority Affairs

Receipts & Payments Account for the period 2012-13

RECEIPTS		2012-13	PAYMENTS		2012-13
Opening Balance		0.00			
			Scholarship	3298620.00	
			0.00 Coaching to Minorities	1451380.00	
Loan from NCPUL repayble on receipt from MOMA		<u>4750000.00</u>			4750000.00
					<u>4750000.00</u>
			Closing Balance	0.00	0.00
Total		Rs. 4750000.00		Rs. 4750000.00	

