

**FINANCIAL STATEMENTS
OF
ACCOUNTS
FOR THE YEAR
2013-14
OF
NATIONAL COUNCIL FOR PROMOTION OF URDU LANGUAGE**

MINISTRY OF HUMAN RESOURCE DEVELOPMENT

DEPARTMENT OF HIGHER EDUCATION

GOVERNMENT OF INDIA

FC-33/9, INSTITUTIONAL AREA, JASOLA, NEW DELHI-110 025

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Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Balance Sheet as at : 31st March, 2014

CAPITAL FUND AND LIABILITIES	Schedule	2013-14	2012-13
Capital Fund	1	161426612.27	102263974.72
Reserves and Surplus	2		
Earmarked / Endowment Funds	3		
Secured Loans and Borrowings	4		
Unsecured Loans and Borrowings	5		
Deferred Credit Liabilities	6		
Current Liabilities and Provisions	7	1508257.00	1278713.00
NCPUL's General Provident Fund	26(ii)	12361820.00	8385568.00
New Pension Scheme 2004	27(ii)	303592.47	410071.89
TOTAL		175600281.74	112338327.61
ASSETS			
Fixed Assets	8	44627622.49	44255959.60
Investments - from Earmarked / Endowment Funds	9		
Investments - Others	10	0.00	0.00
Current Assets, Loans, Advances etc.	11	118307246.78	59286728.12
Miscellaneous Expenditure (to the extent not written off or adjusted)			
NCPUL's General Provident Fund	26(ii)	12361820.00	8385568.00
New Pension Scheme - 2004	27(ii)	303592.47	410071.89
TOTAL		175600281.74	112338327.61
Significant Accounting Policies	24		
Contingent Liabilities and Notes on Accounts	25		

Sd/-
(Dr.Khwaja Md. Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Income and Expenditure for the year ended : 31st March, 2014

Income	Schedule	2013-14	2012-13
Income from Sales / Services	12		
Grants/ Subsidies	13	598998177.00	398948121.00
Fees / Subscriptions	14	31499246.00	35470374.50
Income from Investments (Income on Invest. from earmarked Funds transferred to Funds)	15		
Income from Royalty, Publication etc.	16	3060698.00	4980360.00
Interest Earned	17	1320868.45	782329.30
Other Income	18	1050752.00	1749583.00
Increase/(decrease) in stock of Finished goods and works-in-progress	19	3321866.61	2390673.30
TOTAL (A)		639251608.06	439540094.50
Expenditure			
Establishment Expenses	20	33831558.40	25774369.74
Other Administrative Expenses etc.	21	15092176.00	18464029.00
Expenditure on Grants, Subsidies/ Projects etc.	22	531066753.00	392981579.00
Interest	23		
Depreciation (Net Total at the year-end-corresponding to Schedule 8)		1086306.11	1182342.10
TOTAL (B)		581076793.51	438402319.84
Balance being excess of income over Expenditure (A-B)		58174814.55	1137774.66
Transfer to Special Reserve			
Transfer to / from General Reserve			
Balance being Surplus/Deficit Carried to Capital Fund		58174814.55	1137774.66
Significant Accounting policies	24		
Contingent Liabilities and Notes on Accounts	25		

Sd/-
(Dr.Khwaja Md. Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Balance Sheet as at : 31st March, 2014

(Amount - Rs.)

<u>Schedule 1 — Capital Fund</u>	2013-14		2012-13	
	Balance as at the beginning of the year		102263974.72	
Add : Contributions towards Capital Fund (Schedule - A)				
Capital Expenditure	987823.00		1051879.00	
Stock Added	0.00		0.00	
Raw Material	0.00		0.00	
Balance of Net Income / Expenditure	<u>58174814.55</u>	59162637.55	<u>1137774.66</u>	2189653.66
transferred from the Income and Expenditure Account				
<u>Balance as at the Year - End</u>		161426612.27		102263974.72

Sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Balance Sheet as at : 31st March, 2014

Schedule 'A'

(Amount - Rs.)

A. Fixed Assets		
(1) Building (work in progress)		470146.00
(2) Library Books		1573.00
(3) Computer & Peripherals		704198.00
(4) Furniture & Fixtures		200480.00
(a) Furniture		0.00
(b) Desert Coolers		0.00
(c) Water Cooler		0.00
(d) Heat Convector		0.00
(e) Water Purifier/Aqua Guard		0.00
(5) Office Equipment		81572.00
(6) Electric Installations		0.00
(7) Vehicles		0.00
(8) Computer Software/ Hardware under CAM-DTP Scheme for the year 2008-09		0.00
(9) Mobile		0.00
Total A		1457969.00
B Current Assets		
Council's Publications		
(a) Finished products	5595010.00	
Less disposed off	<u>3336568.39</u>	2258441.61
(b) Raw Material		0.00
Total B		2258441.61
Total A & B		3716410.61

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Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Balance Sheet as at : 31st March, 2014

(Amount - Rs.)

	2013-14	2012-13
Schedule 7 — Current Liabilities and Provisions		
A. Current Liabilities		
1. Acceptances		
2. Sundry Creditors :	0.00	0.00
a) For Goods		
b) Others	1508257.00	1278713.00
3. Advances Received		
4. Interest accrued but not due on :		
a) Secured Loans / borrowings		
b) Unsecured Loans/ borrowings		
5. Statutory Liabilities :		
a) Overdue		
b) Others		
6. Other current Liabilities		
Total (A)	1508257.00	1278713.00
B. Provisions		
1. For Taxation		
2. Gratuity		
3. Superannuation / Pension		
4. Accumulated Leave Encashment		
5. Trade Warranties/ Claims		
6. Others (Specify)		
Total (B)	0.00	0.00
Total (A+B)	1508257.00	1278713.00

Note : The entity gets hundred percent grants-in-aid from the Govt. of India which is for the objectives of the Council and no additional grant for provisions would be available. Hence provision cannot be made.

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Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Balance Sheet as at : 31st March, 2014

(Amount - Rs.)

SCHEDULE 8 - FIXED ASSETS										
Description	Gross Block				Depreciation				Net Block	
	Cost/ valuation as at 1st April 2013	Additions during the year	Deductions during the year-end	Cost/ valuation at 31st March 2014	As at 1st April 2013	On Additions during the year	On Deduction during the year	Total up to 31st March 2014	As at the 31st March 2014	As at the 31st March 2013
A. Fixed Assets :										
1. Land :										
a) Freehold				
b) Leasehold	947517.00		0.00	947517.00					947517.00	947517.00
2. Buildings :			0.00	0.00					0.00	
a) On Freehold Land				0.00					0.00
b) On Leasehold Land	0.00			0.00					0.00
c) Ownership Flats/ Premises	0.00			0.00					0.00
d) Superstructures on Land not belonging to the entity	0.00 0.00			0.00 0.00					0.00 0.00
3. Plant machinery & Equipment	0.00			0.00					0.00
4. Vehicles	1958356.00	0.00	0.00	1958356.00	970023.24	148249.91	0.00	1118273.15	840082.85	988332.76
5. Furniture, Fixtures	1760701.00	200480.00	37680.00	1923501.00	856552.18	110462.88	37680.00	929335.06	994165.94	904148.82
6. Office Equipment	990380.00	81572.00	0.00	1071952.00	614479.26	68620.91	0.00	683100.17	388851.83	375900.74
7. Computer/ Peripherals	4048755.00	704198.00	0.00	4752953.00	3582553.29	702239.82	0.00	4284793.11	468159.89	466201.71
8. Electric Installations	159780.00	0.00	0.00	159780.00	159780.00	0.00	0.00	159780.00	0.00	0.00
9. Library Books	1525631.25	1573.00	0.00	1527204.25	0.00	0.00	0.00	0.00	1527204.25	1525631.25
10. Tubewells & W. Supply	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11. Mobile	28900.00	0.00	0.00	28900.00	28900.00	0.00	0.00	28900.00	0.00	0.00
12. Comp. HW/SW under CAMDTP	76890502.00	0.00	0.00	76890502.00	76795947.68	56732.59	0.00	76852680.27	37821.73	94554.32
13. Comp. HW/SW under NORAD	6250000.00	0.00	0.00	6250000.00	6250000.00	0.00	0.00	6250000.00	0.00	0.00
Total of Current Year	94560522.25	987823.00	37680.00	95510665.25	89258235.65	1086306.11	37680.00	90306861.76	5203803.49	5302286.60
Previous Year	93524648.25	1035874.00	0.00	94560522.25	88075893.55	1182342.10	0.00	89258235.65	0.00	0.00
B. Capital Work-in-Progress	38953673.00	470146.00	0.00	0.00	0.00	0.00	0.00	0.00	39423819.00	38953673.00
Total									44627622.49	44255959.60

(Note to be given as to cost of assets on hire purchase basis (included above).)

Sd/-
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Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Balance Sheet as at : 31st March, 2014

(Amount - Rs.)

Schedule 10 - Investment - Others	2013-14	2012-13
1. In Government Securities		
2. Other approved Securities		
3. Shares		
4. Debentures and Bonds		
5. Subsidiaries and Joint Ventures		
6. Others (to be specified) - F.Ds in Scheduled Bank	0.00	0.00
Total	0.00	0.00

Sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules Forming Part of Balance Sheet as at : 31st March, 2014

(Amount - Rs.)

Schedule 11 - Current Assets, Loans, Advances etc.	2013-14		2012-13	
A. Current Assets :				
1. Inventories				
a) Stores and Spares				
b) Loose Tools				
c) Stock-in-trade	Opning Balance	26089734.01		
	Addition	5595010.00		
	Disposed of	3336568.39	28348175.62	26089734.01
	Raw Material	1837272.34	<u>1837272.34</u>	<u>773847.34</u>
			30185447.96	26863581.35
2. Sundry Debtors :				
a) Debts Outstanding for a period exceeding six months		11311927.75	11311927.75	14145928.75
b) Others		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
			14653.46	14653.46
3. Cash Balances in hand (including cheques/drafts and imprest)		14653.46	14653.46	14653.46
4. Bank Balances :				
a) With scheduled banks :				
- On Current Accounts				
- On Deposit Accounts (includes margin money)				
- On Savings Accounts (Main Account)		75549578.61	75549578.61	18144647.56
b) With non-scheduled banks :				
- On Current Accounts				
- On Deposit Accounts				
- On Savings Accounts				
5. Post Office-Savings Accounts				
Total (A)			117061607.78	59168811.12

contd. On next page

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules Forming Part of Balance Sheet as at : 31st March, 2014

(Amount - Rs.)

Schedule 11 - Current Assets, Loans, Advances etc. (contd.)	2013-14		2012-13	
B. Loans, Advances and other assets				
1. <u>Loans</u>				
a) Staff	172216.00		102382.00	
b) Other Entities engaged in activities/ objectives similar to that of the entity.	0.00		0.00	
c) Other (Specify)	0.00	172216.00	0.00	102382.00
2. <u>Advances and other amounts recoverable in cash or in kind or for value to be received :</u>				
a) On capital account	0.00		0.00	
b) Prepayments	0.00		0.00	
c) Others	1073423.00	1073423.00	15535.00	15535.00
3. <u>Income Accrued :</u>				
a) On investments from Earmarked/ Endowment Funds				
b) On investment - Others - P & R	0.00		0.00	
c) On loans and advances - Staff	0.00		0.00	
d) Others	0.00	0.00	0.00	0.00
(includes income due unrealised Rs.)				
4. <u>Claims Receivable</u>		0.00		0.00
Total (B)		1245639.00		117917.00
Total (A+B)		118307246.78		59286728.12

Sd/-
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Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Income & Expenditure for the Period: 2013-14

(Amount - Rs.)

Schedule 13 - Grants/ Subsidies	2013-14	2012-13
(Irrevocable Grants & Subsidies Received)		
1. Central Government — Revenue Portion	465100000.00	398948121.00
2. Government Agencies	0.00	0.00
3. Institutions/ Welfare Bodies	0.00	0.00
4. International Organisations	0.00	0.00
5. Others (Specify) - Capital	133898177.00	0.00
Total	598998177.00	398948121.00

Sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipt & Payment and Income & Expenditure for the Period: 2013-14

Schedule 14 - Fees/ Subscriptions	2013-14		2012-13	
	Receipts & Payment	Income & Expenditure		Income & Expenditure
1. Entrance Fees				
2. Annual Fees/ Subscriptions (Periodicals)	5273102.00		3297534.50	
3. Seminar/ Program Fees				
4. Consultancy Fees		5273102.00		3297534.50
5. Others (Specify)/ Fees				
Urdu Correspondence Course Fees.	13125290.00		14564010.00	
Diploma/certificate in Functional Arabic Fees.	6236250.00		8637900.00	
Accreditation Fees.	0.00		0.00	
Examination Fees. (NCPUL'S Centres)	8154060.00		4693240.00	
Examination Fees. (Accreditation Centres)	44400.00		1477930.00	
Prospectus & Admn Form Fee (Main)	276014.00		154434.00	
Prospectus & Admn Form Fee (Acc)	1380.00		48306.00	
Duplicate Certificate Fee (Main Centre)	3020.00		2900.00	
Duplicate Certificate Fee (Acc. Centre)	0.00		0.00	
Cost of Courseware	0.00		0.00	
Advertisement Charges (Main Centres)	0.00		0.00	
Advertisement Charges (Acc. Centres)	0.00		0.00	
Corpus Fund - Partial Refund of Fees	0.00		0.00	
Miscellaneous Fees	0.00	28360414.00	0.00	30408720.00
Inspection Fees	520000.00		830000.00	
SUB-TOTAL	33633516.00	33633516.00	33706254.50	33706254.50
Add Due: CAM-DTP-2013-14	4180790.00		4000030.00	
SUB-TOTAL	37814306.00	37814306.00	37706284.50	37706284.50
Less Recovery: 2005-2006 - Arabic	0.00		2100.00	
Less Recovery: 2006-2007 - CAM-DTP	76585.00		1000.00	
Less Recovery: 2007-2008 - CAM-DTP	237060.00		0.00	
Less Recovery: 2008-2009 - CAM-DTP	34410.00		42790.00	
Less Recovery: 2009-2010 - CAM-DTP	452680.00		284270.00	
Less Recovery: 2010-2011 - CAM-DTP	662560.00		818790.00	
Less Recovery: 2011-2012 - CAM-DTP	901930.00		1086960.00	
Less Recovery: 2012-2013 - CAM-DTP	3949835.00		0.00	
SUB-TOTAL	6315060.00	6315060.00	2235910.00	2235910.00
Total		31499246.00		35470374.50

Sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipt & Payment and Income & Expenditure for the Period: 2013-14

(Amount - Rs.)

Schedule 16 - Income from Royalty, Publication etc.	2013-14		2012-13	
1. Income from Royalty	0.00	0.00	0.00	0.00
2. Income from Publications	3741908.00	0.00	3676762.00	0.00
Add due	0.00	626701.00	0.00	1385987.00
Less recovered	0.00	1339051.00	0.00	242572.00
3. Others (specify) cost of printing etc not payable		31140.00	0.00	160183.00
Total	3741908.00	3060698.00	3676762.00	4980360.00

Sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules Forming Part of Receipt & Payment and Income & Expenditure for the Period: 2013-14

(Amount - Rs.)

Schedule 17 - Interest Earned	2013-14		2012-13	
1. On Term Deposits :				
a) With scheduled banks		0.00		15458.27
Add due		<u>0.00</u>		<u>0.00</u>
Less: Received for last years		0.00		0.00
b) With non-scheduled banks				
c) With institutions				
d) others				
2. On Saving Accounts :				
a) With scheduled banks	1318855.45	1318855.45	766871.03	766871.03
b) With non-scheduled banks				
c) Post Office Savings Accounts				
d) others				
3. On Loans :				
a) Employees / Staff	0.00		0.00	
Add: Last Year Amount wrongly credited in MCA - settled				
b) Others	2013.00		0.00	
4. Interest on Debtors and Other Receivables				
Total	1320868.45	1320868.45	766871.03	782329.30

Note : Tax deducted at source to be indicated.

Sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipt & Payment and Income & Expenditure for the Period: 2013-14

(Amount - Rs.)

Schedule 18 - Other Income	2013-14		2012-13	
1. Profit on Sale/ disposal of Assets :				
a) Owned assets				
b) Assets acquired out of grants, or received free of cost				
2. Export Incentives realized				
3. Miscellaneous Services (Accreditation)				
4. Miscellaneous Income - Main	582156.00		73600.00	
- RTI	921.00		1636.00	
- Rent Book Fair	467675.00		220000.00	
- MOMA (CABA-MDTP)	0.00		1451380.00	
- Excess Recovery of Advance	0.00		7233.00	
- Excess Recovery Refundable (-)		0.00		4266.00
Total	1050752.00	1050752.00	1753849.00	1749583.00

Sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipt & Payment and Income & Expenditure for the Period: 2013-14

(Amount - Rs.)

Schedule 19 - Increase/(Decrease) in Stock of Finished Goods & Work in Progress	2013-14		2012-13	
a. Closing Stock				
Finished Goods	28348175.62		26089734.01	
Work-in-Progress	1837272.34	30185447.96	773847.34	26863581.35
b. Less: Opening Stock				
Finished Goods	26089734.01		27412223.27	
Work-in-Progress	773847.34	26863581.35	1842031.38	29254254.65
Total	3321866.61	3321866.61	-2390673.30	-2390673.30

Sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipts & Payments and Income & Expenditure for the Period: 2013-14

(Amount - Rs.)

Schedule 20 – Establishment Expenses	2013-14		2012-13	
	Receipts & Payments A/c	Income & Expenditure A/c	Receipts & Payments A/c	Income & Expenditure A/c
(a) Salaries and Wages	24423072.00	24423072.00	22490782.00	22490782.00
(b) Allowances and Bonus	652311.00	652311.00	384808.00	384808.00
(c) Interest to Provident Fund	357139.40	357139.40	352086.74	352086.74
(d) Staff Welfare Expenses	1475211.00	1475211.00	584369.00	584369.00
(e) Expenses on Employees' Retirement and Terminal benefits	5510773.00	5510773.00	831425.00	831425.00
(f) Leave salary and pension contribution (Deputationist)	0.00	0.00	0.00	0.00
(g) Employer's Contribution under New Pension Scheme	806238.00	806238.00	698364.00	698364.00
(h) Interest on New Pension Scheme	0.00	0.00	0.00	0.00
(i) Children Education Allowance	606814.00	606814.00	432535.00	432535.00
Total	33831558.40	33831558.40	25774369.74	25774369.74

Sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Income & Expenditure / Receipts & Payments for the Period: 2013-14

(Amount - Rs.)

Schedule 21 – Other Administrative Expenses	2013-14		2012-13	
	Receipts & Payments A/c	Income & Expenditure A/c	Receipts & Payments A/c	Income & Expenditure A/c
(a) Purchases	0.00	0.00	0.00	0.00
(b) Labour & Processing Expenses	36000.00	36000.00	36000.00	36000.00
(c) Cartage & Carriage Inwards	0.00	0.00	0.00	0.00
(d) Electricity & Power	1412574.00	1412574.00	1354733.00	1354733.00
(e) Water charges	0.00	0.00	0.00	0.00
(f) Repairs & Maintenance, Furniture & Office Equipment	334996.00	334996.00	990751.00	990751.00
(g) Insurance on land and building	1053321.00	1053321.00	305942.00	305942.00
(h) Rent, Rates and Taxes	1402832.00	1402832.00	1135740.00	1135740.00
(i) Vehicles Repairs & Maintenance	390741.00	390741.00	299818.00	299818.00
(j) Postage, Telephone & Communication charges	1532867.00	1532867.00	1104786.00	1104786.00
(k) Printing and Stationery	1699047.00	1699047.00	1546511.00	1546511.00
(l) Travelling & conveyance Expenses	771744.00	771744.00	1219286.00	1219286.00
(m) Expenses on Seminars/Workshops	0.00	0.00	0.00	0.00
(n) Subscription Expenses/newspaper	52850.00	52850.00	69844.00	69844.00
(o) Expenses on fees	0.00	0.00	0.00	0.00
(p) Auditors Remuneration	39475.00	39475.00	23965.00	23965.00
(q) Hospitality Expenses	67681.00	67681.00	52349.00	52349.00
(r) Professional charges (legal)	204250.00	204250.00	152000.00	152000.00
(s) Irrecoverable balances written off	0.00	0.00	0.00	0.00
(t) Cost of books distributed free	0.00	0.00	0.00	0.00
(u) Packing charges and transportation of books	347565.00	347565.00	178424.00	178424.00

contd....

(v) Distribution Expenses	0.00	0.00	0.00	0.00
(w) Advertisement & Publicity	1478921.00	1478921.00	6695040.00	6695040.00
(x) Misc. Expenses	1008335.00	1008335.00	939912.00	939912.00
(y) Panel meetings & academic activities	1052445.00	1052445.00	709543.00	709543.00
(z) (i) Renovation & Repairs	0.00	0.00	0.00	0.00
(ii) (a) Bank Charges	1308.00	1308.00	713.00	713.00
(b) House keeping	2205224.00	2205224.00	1648672.00	1648672.00
Total	15092176.00	15092176.00	18464029.00	18464029.00

Sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipts & Payments and Income & Expenditure for the Period: 2013-14

(Amount - Rs.)

Schedule 22 – Expenditure on Grants, subsidies & projects etc.	2013-14		2012-13	
	Receipts & Payments A/c	Income & Expenditure A/c	Receipts & Payments A/c	Income & Expenditure A/c
(a) I. Grants given to Institutions/Organisations				
<u>I. Grant-in-Aid (Urdu)</u>				
(1) Calligraphy & Graphic Design	7275027.00	7275027.00	6656559.00	6656559.00
(2) Teaching of Urdu	0.00	0.00	0.00	0.00
(3) Support to Organisations for selected Urdu Promotion Activities	10239241.00	10239241.00	7399049.00	7399049.00
(4) Estt. of Type and Shorthand lab.	0.00	0.00	0.00	0.00
(5) Bulk Purchase	3507999.00	3507999.00	5659846.00	5659846.00
(6) Publication of Manuscripts	3779958.00	3779958.00	3721928.00	3721928.00
(7) Urdu Press Promotion/UNI	19219892.00	19219892.00	3039544.00	3039544.00
Total	44022117.00	44022117.00	26476926.00	26476926.00
(a) II. Grants-in-Aid (Arabic & Persian)				
1. Teaching of Arabic/Persian	0.00	0.00	0.00	0.00
2. Support to Organisations for select A/P Promotion Activities	351652.00	351652.00	515549.00	515549.00
3. Bulk Purchase	143250.00	143250.00	210095.00	210095.00
4. Publication of Manuscripts	253828.00	253828.00	760157.00	760157.00
Total	748730.00	748730.00	1485801.00	1485801.00
Total of (a) I + (a) II	44770847.00	44770847.00	27962727.00	27962727.00

Sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipts & Payments and Income & Expenditure for the period: 2013-14

(Amount - Rs.)

Schedule 22 – Expenditure on Grants, Subsidies & (b) Payments made against fund for various projects	2013-14			2012-13		
	Receipts & Payments A/c	Income & Expenditure A/c		Receipts & Payments A/c	Income & Expenditure A/c	
A. Urdu Promotion Activities						
(i) Establishment of Computerised Calligraphy Trng.	252422418.00	252422418.00		156232753.00	156232753.00	
Add due General - 189988460		0.00			0.00	
Less Capital - 62433958		0.00			0.00	
Add Other Charges		0.00	252422418.00		18367.00	156251120.00
(ii) Accreditation services	0.00	0.00		0.00	0.00	
Add due		0.00				
Less		0.00	0.00			0.00
B. Publication						
(i) Publication of Books	6658435.00	6658435.00		1366585.00	1366585.00	
Other Charges	37651.00	37651.00		82430.00	82430.00	
Support for Publication	2469636.00	2469636.00	9165722.00	2265356.00	2265356.00	3714371.00
(iii) Publication of Periodicals	24882019.00	24882019.00		15054776.00	15054776.00	
Add due						
Less			24882019.00			15054776.00
C. Book Promotion/Exhibition	8670957.00	8670957.00		7295359.00	7295359.00	
Add Other Charges			8670957.00			7295359.00
D. Academic Projects/Collaboration	7628758.00	7628758.00		6492579.00	6492579.00	
(1) Short Term Course for Working Urdu Journalism	265963.00	265963.00		610679.00	610679.00	
(2) Production & Telecast of Urdu Duniya on T.V.	6708302.00	6708302.00	14603023.00	8363086.00	8363086.00	15466344.00
E. Distance Education						
(1) Correspondence Course	95087104.00	95087104.00		91791318.00	91791318.00	
(2) Diploma in Functional Arabic	46329112.00	46329112.00		50161773.00	50161773.00	
(3) Certificate in Functional Arabic	25182749.00	25182749.00		24493567.00	24493567.00	
(4) Seminar/Conference/Symposia	9573176.00	9573176.00		701373.00	701373.00	
(5) Vocational Course	379626.00	379626.00		88851.00	88851.00	
			176551767.00			167236882.00
Total of (b)	486295906.00	486295906.00	486295906.00	365000485.00	365018852.00	365018852.00

Sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipts & Payments for the period 2013-14

SCHEDULE B

(Amount - Rs.)

Other Payments (Loans & Advances)	2013-14		2012-13	
	Receipts	Payments	Receipts	Payments
Temporary advance to Staff & Others for Workshop, Seminar, Meetings, Book Fairs, Exhibition, Conference, etc.	21694720.00	22751589.00	12005874.00	7944484.00
House building advance	0.00	0.00	0.00	0.00
Conveyance advance	18300.00	60000.00	19430.00	24000.00
Festival advance	60750.00	63750.00	49875.00	56250.00
Computer Advance	34866.00	60000.00	5500.00	60000.00
Total	21808636.00	22935339.00	12080679.00	8084734.00

Sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipts & Payments for the period 2013-14

SCHEDULE C

(Amount - Rs.)

Other Payments (Debt, Deposit & Remittances)	2013-14		2012-13	
	Receipts	Payments	Receipts	Payments
1. GPF				
(a) Subscription	2235000.00	2235000.00	2239900.00	2239900.00
(b) Advance	99800.00	99800.00	65600.00	65600.00
2. Income Tax				
(a) Salaries	522350.00	522350.00	529090.00	550090.00
(b) Others	3357456.00	3370075.00	2587642.00	2587978.00
3. CGEIS (Deputationist)	0.00	0.00	660.00	660.00
4. NCPUL GIS	151053.00	156388.00	153425.00	153290.00
5. License fee	0.00	0.00	0.00	0.00
6. Remittance from SRB Hyd. to Hq.	0.00	0.00	0.00	0.00
7. Remittance to SRB Hyd. from Hq.	0.00	0.00	0.00	0.00
8. Other recoveries (Court's Attachment)	24000.00	24000.00	24000.00	24000.00
9. Interest on MCA	0.00	0.00	0.00	0.00
10. Earnest money/Security Deposit.	645000.00	380000.00	440000.00	114000.00
11. Payments to creditors for cancelled cheque	0.00	0.00	0.00	0.00
12. Dearness Relief Fund	0.00	0.00	0.00	0.00
13. Creditors for cancelled cheques	0.00	0.00	0.00	0.00
14. Employees' Contribution under New Pension Scheme	806238.00	806238.00	698364.00	698364.00
15. Water Charges (Deputationist)	0.00	0.00	0.00	0.00
16. LIC (Deputationist)	0.00	0.00	0.00	0.00
17. Masjid Fund	0.00	0.00	0.00	0.00
18. Computer Advance (Deputationist)	0.00	0.00	0.00	0.00
19. Electricity Charges (Deputationists)	0.00	0.00	0.00	0.00
20. Motor Car Advance (Deputationists)	0.00	0.00	0.00	0.00
21. House Building Advance (Deputationists)	0.00	0.00	0.00	0.00
22. Welfare Fund (Deputationists)	0.00	0.00	0.00	0.00
23. GPF Subscriptions (Deputationists)	0.00	0.00	116000.00	116000.00
24. GPF Advance (Deputationists)	0.00	0.00	0.00	0.00
25. HCC & CSLU (Deputationists)	0.00	0.00	0.00	0.00
26. C.G.H.S Deputationists	0.00	0.00	0.00	0.00
Total	7840897.00	7593851.00	6854681.00	6549882.00

Sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Schedules forming part of Receipts & Payments for the period 2013-14

SCHEDULE D

(Amount - Rs.)

	2013-14		2012-13	
	Receipts	Payments	Receipts	Payments
Investments and deposits made				
a) Out of Earmarked/ Endowment Funds	0.00	0.00	0.00	0.00
b) Out of own funds (Investments others)	0.00	0.00	2250776.56	0.00
Total	0.00	0.00	2250776.56	0.00

Sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)
Name of the Entity: NATIONAL COUNCIL FOR PROMOTION OF URDU LANGUAGE
SCHEDULES FORMING PART OF THE ACCOUNTS FOR THE PERIOD ENDED 31st March, 2014

SCHEDULE 24 -SIGNIFICANT ACCOUNTING POLICIES

Accounting Convention

The financial statements have been prepared on the basis of cost convention and on the accrual method of accounting except the accounts on General Provident Fund of the NCPUL (analogous to GPF of the Govt. of India), where interest received during the year on investment has been allocated as interest to the GPF of the employees, are being accounted for on actual cash basis. These accounts form part of the Main Accounts of the Council. Consolidated grant-in-aid under Plan Head is disbursed by the Government of India, Ministry of Human Resource Development to the Council irrespective of the Capital or Revenue Heads. Expenditure on purchase of assets had been shown as Capital while the rest under Revenue Head for the convenience in Accounting.

1. Inventory Valuation

- 1.1 Stores and spares are valued at cost.
- 1.2 Raw Materials, Semi-finished goods and finished goods are valued at cost.

2. Fixed Assets

- 2.1 Fixed assets are stated at cost of acquisition and incidental and direct expenses.

3. Depreciation

- 3.1 Depreciation has been provided on written down value as per rates specified in the Income Tax Rules, 1962.
- 3.2 In respect of additions to/ deductions from fixed assets during the period, depreciation has been considered as per the provisions of Income Tax Act 1961.

4. Accounting for Sales

Sales are net of sales returns, rebate and trade discounts.

5. Govt. Grants/Subsidies

The Council being fully funded by the Govt. of India, Govt. grants are accounted on realization.

6. Lease

Lease rental are expensed with reference to lease terms for land.

7. No provisions of any type as per **Schedule-7- 'B' Provisions** have been provided for as the Govt. of India pays Grants -in-Aid to Council to meet for objectives of the Council and not to spend on provisions. In event of such payment becoming due, grant -in -aid for full amount is provided in the budget of the year concerned for payment as Council is fully funded by Govt. of India. Other known liabilities have, however, been provided for in the Balance Sheet.

Sd/-

(Dr. Khwaja Mohd Ekramuddin)
Director

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)

Name of the Entity: NATIONAL COUNCIL FOR PROMOTION OF URDU LANGUAGE
SCHEDULES FORMING PART OF THE ACCOUNTS FOR THE PERIOD ENDED 31st March, 2014

SCHEDULE - 25 - CONTINGENT LIABILITIES AND NOTES ON ACCOUNT

A. Contingent Liabilities

B. Notes on Accounts

1. Current Assets, Loans & Advances

In the opinion of the Council, Current Assets, Loans and Advances have a value on realization in the ordinary course of business, equal at least to the aggregate amount shown in the Balance Sheet.

2. Taxation

In view of there being no taxable Income under the Income Tax Act. 1961, no provision for Income Tax has been considered necessary.

3. Corresponding figures for the previous year have been regrouped / re-arranged where necessary.

4. Schedule 1 to 25 (except those not relevant to NCPUL) are annexed to and form integral part of Balance Sheet as at 31st March, 2014 and the Income & Expenditure Account for the year ended on that date.

Sd/-

(Dr. Khwaja Mohd Ekramuddin)
Director

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language
Receipts & Payments for the period 2013-14

(Amount - Rs.)

RECEIPTS	2013-14	2012-13	PAYMENTS	2013-14	2012-13
1. Opening Balances			1. Expenses		
a) Cash in hand	14653.46	14653.46	a) Establishment Expenses (corresponding to Schedule 20)	33831558.40	25774369.74
b) Bank Balances			b) Administrative Expenses (corresponding to Schedule 21)	15092176.00	18464029.00
i) In current accounts					
ii) In deposit accounts					
iii) Savings accounts	18144647.56	9942880.21			
II. Grants Received			II. Payments made against funds for various projects		
a) From Government of India (Plan)	599986000.00		a) Grants given to institutions/ organisations (Schedule 22)	44770847.00	27962727.00
i) Capital Exp.(134886000)		1051879.00	b) Payments made against funds for various projects (Schedule 22)	486295906.00	365000485.00
ii) Revenue Exp.(465100000)		398948121.00	General - 423861948.00		
			Capital - 62433958.00		
III. Income of Investment From			III. Investments and deposits made		
a) Earmarked / Endow. Funds	0.00	0.00	a) Out of Earmarked/ Endowment funds		
b) Loans, Advances etc.	0.00	0.00	b) Out of own funds (investments - others) (Sch-D)	0.00	0.00
IV. Interest Received (Schedule-17)			IV. I) Expenditure on Fixed Assets & Capital Work-in-Progress		
a) On Bank deposits	1320868.45	766871.03	a) Purchase of Fixed Assets (Schedule-8)	987823.00	1035874.00
b) Loans, Advances etc.	0	0	b) Expenditure on Capital Work-in-progress -do-	470146.00	16005.00
c) Other receivables					
V. Other Income			V. Refund of surplus money/ Loans		
a) Fees/ Subscription (Schedule - 14)	33633516.00	33706254.50	a) To the Government of India	0.00	0.00
b) Income from Publication (Sch. 16)	3741908	3676762.00	b) To the State Government	0.00	0.00
c) Other Income (Sch.18) Main	1050752	1753849.00	c) To other providers of funds	0.00	0.00
d) Out of own funds Investment other		2250776.56			

contd.....

VI. Amount Borrowed			VI. Finance Charges (Interest)		
VII. Any other receipt			VII. Other Payments		
i) Loans & Advances (Schedule - B)	21808636	12080679	i) Loans & Advances (Schedule - B)	22935339.00	8084734.00
ii) Debt., Deposit & Remittances (Sch. - C)	7840897	6854681	ii) Debt, Deposit & Remittances (Schedule - C)	7593851.00	6549882.00
			VIII. Closing Balances		
			a) Cash in hand	14653.46	14653.46
			b) Bank Balances		
			i) In current accounts		
			ii) In deposit accounts		
			iii) Savings accounts	75549578.61	18144647.56
Total	687541878.47	471047406.76	Total	687541878.47	471047406.76

Sd/-
(Dr. Khwaja Mohd Ekramuddin)
Director

National Council for Promotion of Urdu Language
General Provident Fund - Receipts and Payments Account for the year 2013-14

RECEIPTS	Rs.	PAYMENTS	Rs.
Schedule 26(i)			
I. Opening Balance as on 1st April, 2013 (GPF SB A/c. No. 90092010046795)	8385568.00	I. General Provident Fund	
		a) Final withdrawals	1589851.00
		b) Advance	66000.00
		c) Final Part Withdrawals	<u>2050000.00</u>
II. General Provident Fund			3705851.00
a) Subscriptions	2235000.00	II. Investment	
b) Recovery of Advance	99800.00		0.00
c) Excess Recovery	0.00	III. Refund of Excess Recovery	0.00
III. Investments of FDR	600000.00	IV. Bank Charges	17.00
IV. Interest		V. Closing Balance as on 31st March, 2014 (GPF SB A/c. No. 90092010046795)	8561820.00
a) (GPF SB A/c. No. 90092010046795)	273420.36		
b) Interest on Investment	316743.24		
c) Interest from NCPUL	<u>357139.40</u>		
d) To GPF	17.00		
Total	12267688.00	Total	12267688.00

Sd/-
(Dr.Khwaja Md. Ekramuddin)
Director

National Council for Promotion of Urdu Language
Assets and Liabilities Accounts of General Provident Fund for the Period ending 31st March, 2014

LIABILITIES	Rs.	ASSETS	Rs.
Schedule 26(ii)			
G.P.F. Subscriptions		Investment	
Opening Balance	6585480.00	a) Deposit in Public Sector Bank	3800000.00
		Add during the year	
		Less FDR Encashed	<u>0.00</u>
Recd. During the year	2334800.00		3800000.00
Less - Paid during the year	3705851.00		
Less - Bank Charges	<u>0.00</u>	b) Central Govt. Securities	<u>0.00</u>
	5214429.00		3800000.00
Interest		Closing Balance	
Opening Balance	6200088.00	Cash at Banks	
Recd. During the year	<u>947303.00</u>	(GPF SB A/c. No. 90092010046795	8561820.00
	7147391.00		
Total	12361820.00	Total	12361820.00

Sd/-
(Dr.Khwaja Md. Ekramuddin)
Director

National Council for Promotion of Urdu Language
New Pension Scheme - Receipts and Payments Account for the year 2013-14

RECEIPTS		Rs.	PAYMENTS		Rs.
Schedule 27 (i)					
I. Opening Balance as on April 1, 2013 (NPS SB A/c. No. 90092010177616)		410071.89	Bank of India-Trust Account A/c No. 012210110002381	119410.00	
II. New Pension Scheme			Refund Employees contribution	0.00	119410.00
a) Employees' Contribution	0.00				0.00
b) Employer's Contribution	0.00	0.00			
III. Interest			II. Closing Balance as on 31st March, 2014 (NPS SB A/c. No. 90092010177616)		303592.47
a) (NPS SB A/c. No. 90092010177616)	12930.58	12930.58			
b) Interest on Investment	0.00	0.00			
c) Interest from NCPUL	0.00	0.00			
TOTAL		423002.47	TOTAL		423002.47

Sd/-
(Dr. Khwaja Md. Ekramuddin)
Director

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National Council for Promotion of Urdu Language
New Pension Scheme - Balance Sheet for the period ending 31.03.2014

LIABILITIES		Rs.	ASSETS		Rs.
Schedule 27(ii)					
N.P.S. Scheme					
Opening Balance	410071.89				
Add. During the year	12930.58				
Less: Liquidated	119410.00	303592.47			
			Closing Balance Cash at Banks (NPS SB A/c. No. 90092010177616)		303592.47
TOTAL		303592.47	TOTAL		303592.47

Sd/-
(Dr. Khwaja Md. Ekramuddin)
Director

31

Form of Financial Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language

(National Monitoring Committee for Minorities Education)
(Ministry of Minority Affairs)

Receipts & Payments Account for the period 2013-14

RECEIPTS		2013-14		PAYMENTS		2013-14	
Opening Balance		308637.00		Honorarium		846350.00	
				Other Contingencies		2461858.00	
Grant from Ministry		2340000.00		Advances		38400.00	
Loan from NCPUL		800000.00	3448637.00				3346608.00
Income Tax			13301.00	Income Tax			13301.00
				Closing Balance		102029.00	102029.00
Total		Rs. 3461938.00				Rs. 3461938.00	

Sd/-
(Dr. Khawaja Md Ekramuddin)
 Director, NCPUL

Form of Financial Unaudited Statements (Non-Profit Organisations)
Name of Entity : National Council for Promotion of Urdu Language

Free Coaching to Minority Communities Aided by Ministry of Minority Affairs

Receipts & Payments Account for the period 2013-14

RECEIPTS		2013-14		PAYMENTS		2013-14	
Opening Balance		0.00		Scholarship	3298620.00		
				0.00 Coaching to Minorities	1451380.00		
Loan from NCPUL repayble on receipt from MOMA		<u>4750000.00</u>					4750000.00
			<u>4750000.00</u>				
				Closing Balance		0.00	0.00
Total			Rs. 4750000.00			Rs. 4750000.00	

