ANNEXURE - 'A'

NATIONAL COUNCIL FOR PROMOTION OF URDU LANGUAGE

TECHNICAL BID

(Please complete the form and enclose necessary documents wherever necessary otherwise the quotations will be rejected)

BID PARTICULARS FOR : _____

1) Name of the Agency : _____

2) Address of the Agency : _____

_____

_____

Telephone :

Fax :

Telex :

E-mail :

3) Name & Address of the officer to whom all References shall be made regarding this tender :

Telephone :

Fax :

Telex :

E-mail :

4) Registration No. and year of registration (Attach documentary proof) :

5) No. of trained Engineers/staff :

6) Service Station/Maintenance Facility :

7) Past experience of similar work (Attach documentary proof) :

8) PAN No. :

9) SGST No. :

10. CGST IN No. :

11 I/We have read all the terms and conditions of tender and accept them in full : Yes/No

DECLARATION

I/We declare that the information supplied above is/are correct to the best of my/our knowledge and belief.

(Signature of authorized signatory of agency)

Seal

Name of Works proposed for AMC.: **Maintenance of Fire Fighting Equipments Installed at NCPUL building at Jasola and Block-8 R.K. Puram**

Terms & Conditions:-

I. Agency/contractor will provide a qualified Engineer/Mechanic for routing maintenance service and other maintenance works whenever required. In case the part is required to be taken out for repair, the agency will provide a substitute part for keeping the system functional till the time item is received after repair.

2. The complaint will be attended immediately.

3. Substitute component will be provided, in case the defective component is to be taken away for repair for more than48 hours.

4. Monthly Routine Inspection of all Fire Fighting Equipments will be carried out and a report to this effect duly signed by the representative of this Council will be handed over to the representative of this Council.

5. Payment of AMC will be made in two equal installments on Half Yearly Basis on completion of the time and it will be supported with copies of all monthly inspection reports of the period covered under the bill.

6. From commencement to completion of the Works, the contractor shall take full responsibility for the care thereof and for taking precautions to prevent loss or damage and to minimize loss or damage to the greatest extent possible and shall be liable for any damage or loss that may happen to the Works or any part thereof and Council's T&P from any cause whatsoever (save and except the Excepted Risks) and shall at his own cost repair and make good the same so that at completion, the works at Council T&P shall be in good order and condition and in conformity in every respect with the requirements of the contract and instructions of the Council's officer.

7. The Contractor shall at all times indemnify the NCPUL against all claims, damages or compensation under the provisions of Payment of Wages Act, 1936, Minimum Wages Act, 1984, Employers Liability Act, 1938, Workmen's compensation Act,I923, Industrial Disputes Act, 1947 and the Maternity Benefit Act, 1961, or any modifications thereof or as a consequence or any accident or injury to any workman or other persons in or about the Works, whether in the employment of contractor or not, save and except where such accident or injury has resulted from any act of NCPUL, his agents or servants, and also against all costs, charges and expenses of any suit, action or proceedings arising out of such accident or injury and against all sum or sums which may, with the consent of the contractor, be paid to compromise or compound and claim, without limiting his obligations and liabilities as above provided, the contractor shall insure against all claims, damages or compensation payable under the Workman's compensation Act, 1923 or any modification thereof or any other law relating thereto.

8. Contractor will be responsible to provide insurance cover to man, machines materials involved during Routine Inspection of all fire appliances..

9. Contractor/agency will not sublet/transfer whole or any part of the assigned contract work to other unless prior NCPUL's written permission is obtained.

10. Contractor will deposit 10% security amount with the NCPUL on the quoted AMC consolidated amount or allow NCPUL to deduct it from their 1st Installment of the AMC, which will be retained by NCPUL free of interest till the existence of AMC. NCPUL will have right to forfeit the security deposit in whole or part in case of any breach of condition at the part of contractor.

II. NCPUL will have right to terminate the contract after due notice and forfeit the Security Deposit and recover the loss sustained in getting the balance work done through other agencies in the event of agency's continued poor progress.

I/ We _____ , on behalf of M/s _____ have read the above terms & conditions carefully and these are accepted to my/our agency.

Signature of the authorized person With official seal
Telephone No.: _____
Date : _____